



North Wolds Federation

Acceptable Use Polices for Children

October 2019

	<p style="text-align: center;">Market Rasen Church of England Primary School</p> <p>With our Christian values at the centre, we develop our children educationally, emotionally and spiritually to enable them to achieve their dreams and goals. Working our local community we educate the whole child. We are inclusive and prepare our pupils to be good citizens in today's diverse society. We prepare our children for a brighter tomorrow.</p> <p style="text-align: center;">'Everything is possible for one who believes' Mark 9:23</p> <p style="text-align: center;">Caring, Respect, Co-operation, Commitment to Achieve, Honesty, Fairness</p>
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	<p style="text-align: center;">Nettleton Community Primary School</p> <p style="text-align: center;">To try our best at everything we do.</p> <p style="text-align: center;">Caring, Respect, Commitment to Achieve, Co-operation Happiness, Independence,</p>
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Policy Approved on : **7th October 2019**

Head teacher Signature :

Chair of Governors Signature :

Policy Review Date : **October 2022**

www.marketrasen.lincs.sch.uk

www.nettleton.lincs.sch.uk

www.northwoldsfederation.co.uk

Introduction:

The North Wolds Federation has acceptable use policies (AUPs) for children and staff. The aim of these are to keep children safe online; at home and at school.

We have adopted AUPs devised by the LGFL.net

There are separate acceptable use policies for children in Reception & Key Stage One and Key Stage Two based on age and developmental understanding.

Children will be asked to review and sign the AUP at the start of each school year to refresh their knowledge of the AUP and to start a conversation about E-Safety. A copy will be sent home electronically to parents so they can see what their child is agreeing to. Children who join school at times other than the start of the year will received the AUP as part of their new starter pack.

The AUPs will be filed in class sets and kept in the main office for reference. Old AUPs will be destroyed when the child leaves the school.



Reception and Key Stage One Acceptable Use Policy

My name is _____

To stay **SAFE online and on my devices**:

1. I only **USE** devices or apps, sites or games if a trusted adult says so
2. I **ASK** for help if I'm stuck or not sure
3. I **TELL** a trusted adult if I'm upset, worried, scared or confused
4. If I get a **FUNNY FEELING** in my tummy, I talk to an adult
5. I look out for my **FRIENDS** and tell someone if they need help
6. I **KNOW** people online aren't always who they say they are
7. Anything I do online can be shared and might stay online **FOREVER**
8. I don't keep **SECRETS** or do **DARES AND CHALLENGES** just because someone tells me I have to
9. I don't change **CLOTHES** in front of a camera
10. I always check before **SHARING** personal information
11. I am **KIND** and polite to everyone

My trusted adults are:

_____ at school

_____ at home

For parents/carers

To find out more about online safety, you can read The North Wolds Federation full Online Safety Policy www.marketrasen.lincs.sch.uk or www.nettleton.linc.sch.uk for more detail on our approach to online safety and links to other relevant policies (e.g. Safeguarding Policy, Behaviour Policy, etc).

You can find support and online safety resources for parents at parentsafe.lgfl.net



Key Stage Two Acceptable Use Policy

This agreement will help keep me safe and help me to be fair to others

1. **I learn online** – I use the school's internet and devices for schoolwork, homework and other activities to learn and have fun. School internet and devices are monitored.
2. **I ask permission** – Whether at home or school, I only use the devices, apps, sites and games I am allowed to, at the times I am allowed to.
3. **I am creative online** – I don't just spend time on apps, sites and games looking at things from other people. I get creative to learn and make things.
4. **I am a friend online** – I won't share anything that I know another person wouldn't want shared, or which might upset them. And if I know a friend is worried or needs help, I will remind them to talk to an adult, or even do it for them.
5. **I am a secure online learner** – I keep my passwords to myself and reset them if anyone finds them out. Friends don't share passwords!
6. **I am careful what I click on** – I don't click on unexpected links or popups, and only download or install things when I know it is safe or has been agreed by trusted adults. Sometimes add-ons can cost money, so it is important I always check for these too.
7. **I ask for help if I am scared or worried** – I will talk to a trusted adult if anything upsets me or worries me on an app, site or game – it often helps. If I get a funny feeling, I talk about it.
8. **I know it's not my fault if I see or someone sends me something bad** – I won't get in trouble, but I mustn't share it. Instead, I will tell a trusted adult. If I make a mistake, I don't try to hide it but ask for help.
9. **I communicate and collaborate online** – with people I already know and have met in real life or that a trusted adult knows about.
10. **I know new online friends might not be who they say they are** – I am careful when someone wants to be my friend. Unless I have met them face to face, I can't be sure who they are.
11. **I check with an adult before I meet an online friend** face to face for the first time, and I never go alone.
12. **I don't do live videos (livestreams) on my own** – and always check if it is allowed. I check with a trusted adult before I video chat with anybody for the first time.
13. **I keep my body to myself online** – I never get changed or show what's under my clothes in front of a camera. I remember my body is mine and no-one should tell me what to do with it; I don't send any photos or videos without checking with a trusted adult.
14. **I say no online if I need to** – I don't have to do something just because a friend dares or challenges me to do it, or to keep a secret. If I get asked anything that makes me worried, upset or just confused, I should say no, stop chatting and tell a trusted adult immediately.

15. ***I tell my parents/carers what I do online*** – they might not know the app, site or game, but they can still help me when things go wrong, and they want to know what I’m doing.
16. ***I am private online*** – I only give out private information if a trusted adult says it’s okay. This might be my address, phone number, location or anything else that could identify me or my family and friends; if I turn on my location, I will remember to turn it off again.
17. ***I am careful what I share and protect my online reputation*** – I know anything I do can be shared and might stay online forever (even on Snapchat or if I delete it).
18. ***I am a rule-follower online*** – I know that apps, sites and games have rules on how to behave, and some have age restrictions. I follow the rules, block bullies and report bad behaviour.
19. ***I am not a bully*** – I do not post, make or share unkind, hurtful or rude messages/comments and if I see it happening, I will tell my trusted adults.
20. ***I am part of a community*** – I do not make fun of anyone or exclude them because they are different to me. If I see anyone doing this, I tell a trusted adult.
21. ***I respect people’s work*** – I only edit or delete my own digital work and only use words, pictures or videos from other people if I have their permission or if it is copyright free or has a Creative Commons licence.
22. ***I am a researcher online*** – I use safe search tools approved by my trusted adults. I know I can’t believe everything I see online, know which sites to trust, and know how to double check information I find.

I have read and understood this agreement.

If I have any questions, I will speak to a trusted adult:

At school my trusted adults are: _____

Outside school, my trusted adults are: _____

Signed: _____

Date: _____

For parents/carers

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